



ACTION PLAN IN RESPONSE TO THE CORONA VIRUS COVID-19

This action plan is based on information provided from the Australian Government Department of Health Website. Due to the nature of the situation, it is recognised that this information provided on the website is changing regularly and this action plan will require regular updates and this action plan may change accordingly.

PAFL recognises that the nature of our business may place our customers and our staff at an increased risk due to 1. the requirement to travel to a variety of locations and 2. the close contact with our customers when setting up and adjusting equipment at trials and appointments, in the way they have been carried out prior to now.

22/03/2020: Further to the Department of Health advice, PAFL will

- A. Implement social distancing
- B. Postpone appointments for persons if anyone who will be attending the appointment has risk factors which increase the likelihood of contracting or carrying the COVID-19 virus (as defined by the Department of Health)
- C. All of our trial equipment will undergo thorough cleaning after each trial, using soap based cleaner.
- D. All of our staff are being reminded of hygiene standards, including relating to washing hands, when to stay away from work, how to maintain high-levels of sanitisation, etc.

A. SOCIAL DISTANCING

PAL employees will maintain social distancing (1.5- 2m) where possible. However, we will be wearing disposable gloves to enable necessary physical contact in order to set up and to adjust the equipment at the appointment. We also request that the appointment be carried out in a room that complies with the 4m² / person or outdoors if possible.

B. HYGEINE AND CLEANING

All our equipment is thoroughly cleaned after each appointment and we will ensure that appointments are spaced out so trial equipment is not used again for several days after a trial.

C. RISK FACTORS

1. RELATING TO POSTIVE TESTING

- Has tested positive to the CORONA VIRUS
- are living in a household with a person who has tested positive to the CORONA VIRUS



- have had close contact (spending longer than incidental contact) with a person who has tested positive to the CORONA VIRUS

2. RELATING TO TRAVEL

- Has returned from travel overseas
- are living in a household with a person who has returned from overseas travel
- have had close contact (spending longer than incidental contact) with a person who has returned from overseas travel

in the past 14 days.

3. RELATING TO SYMPTOMS

Are currently experiencing the following symptoms:

- Coughing or sneezing
- Unusual fatigue or tiredness
- Sore throat
- Shortness of breath

To action this, contact by phone or email is to be made on the day prior or the day of the appointment and answers to the following questions obtained:

Are you or anyone who will be attending the appointment:

1. Or anyone living in your household tested positive to the Corona Virus (COVID-19)?
2. or anyone living in your household returned from overseas or interstate travel in the past 14 days?
3. had close contact with anyone who has either returned from overseas or interstate travel or tested positive to the Corona Virus in the past 14 days?
4. Experiencing any of the following symptoms-
 - Coughing, sneezing
 - Sore throat
 - Fever
 - Unusual fatigue/ tiredness
 - Shortness of breath

Additionally, information to advise that PAL have an action plan in place will be sent to customers and therapists at the time of booking new appointments. This will advise that screening will occur according to current Department of Health recommendations at the time prior to the appointment.



REFERENCES:

Australian Government, Department of Health website CoronaVirus COVID-19 Health Alert-
<https://www.health.gov.au/news/health-alerts/novel-coronavirus-2019-ncov-health-alert#travellers-and-visitors>